

**PAPERWORK REQUIRED FOR THE FOLLOWING TRANSACTION:**

***CHANGE OF D/B/A***

- ☐ Transmittal Form -[www.mass.gov/abcc](http://www.mass.gov/abcc)
- ☐ DOR Certificate of Good Standing
- ☐ Petition for a Change of License -[www.mass.gov/abcc](http://www.mass.gov/abcc)
- ☐ Certified copy of Business Certificate obtained from the City Clerk's Office.
- ☐ Vote of Corporate Board
- ☐ Tax Affidavit, (ALL State and Local Taxes must be paid).
- ☐ Application MUST be filed in Duplicate.
- ☐ No Filing Fees Required.